

HEAR & KNOW CONSULTANTS LIMITED

International Partners in Developing People and Organizations

website: www.hear-know.com

OPEN ENROLMENT COURSES

NICOSIA

January - June 2012

15

Serious opportunities for your continuous professional development

- All courses start at 8 am and finish at 3.15 pm daily
- Coffee on arrival, one coffee break and lunch daily

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| 1. The 5 Day MBA in Oil and Gas | 23-27 January 2012 |
| 2. Finance for Non-Financial Managers | 20-22 February 2012 |
| 3. Feasebility Studies & Business Plans | 23-24 February 2012 |
| 4. Project & Investment Appraisal | 28-29 February 2012 |
| 5. Psychology & Work | 21 May 2012 |
| 6. Beahavioural Coaching & Positive Psychology | 22 May 2012 |
| 7. Emotional & Social Intelligence | 29 May 2012 |
| 8. Powerful Motivation Techniques | 25 May 2012 |
| 9. Advanced Decision Making and Creativity | 23 May 2012 |
| 10. The Ultimate Stress Management Programme | 24 May 2012 |
| 11. Leading in Difficult Times | 28 May 2012 |
| 12. People Skills for Front Line Managers | 14-15 May 2012 |
| 13. Professional Business Presentations | 16-17 May 2012 |
| 14. Negotiating Strategically | 5-6 June 2012 |
| 15. Master the Art of Relationship Management | 7-8 June 2012 |

For more detail and your enrolment just visit website: www.hear-know.com
or contact Ms Pepa Hadjiyiannadjis Tel.: 24 638 401, 99 46 1554, Fax: 24 638 755,
E-mail: hereknow@cytanet.com.cy